

Shared Ministry Committee

Feb. 28 2017

Present: Betsy Biesenbach, Barbara Bockner, Melanie Ham, Jeanne Larsen, Lynn Yates

Absent: Joan Petrus, Rev. Alex Richardson, Nancy Valle

1. Chalice lighting and check in
2. Approval of January minutes. Correction from Jeanne - LFD Survey will go out March 19, not March 30.
3. Future meetings – March 28, April 25, May 23,
4. Board Report – board is trying to put together a policy manual for the whole church. Council is still working toward having meetings.
5. Survey name – decided on Ministries Assessment Survey. We will announce the survey Live on the 12th and the 19th. The link will be available on the 16th until April 2. We will have laptops out on 3/26 and 4/2. Lynn would be willing to monitor them. E-mail announcement is okay with a few tweaks. We will need a sealed box for paper copies and we will have a few available each Sunday. Announcement will be in the order of service on 3/19, 3/26 & 4/2. The link will go in the e-mail. Megan will send the e-mail out on the 16th.
6. Town hall meeting March 19 – Topic will depend on who agrees to come. Michelle Peppers for marketing, Jessie McKeon will be there for IT and OUUT, and someone will come to address RE. Town hall will be rolled into the conclusion of the worship service. We will provide an opportunity for the board to talk about policy/governance. A representative will be there to field those questions. Baskets will be passed only once during the offering.

Barbara will help Melanie collate the questions. Jeanne will moderate again, we will ask Nancy to read the questions, Melanie will sort them. Betsy will take notes and do sound. Barbara will write the announcement. Lynn might set up a backchannel. Barbara will contact Megan about pencils and paper. We will set a time every year for the assessment.

7. Listening Circles. We need to schedule them regularly. We would like to have fewer of them. We will have two town halls and two listening circles every year. June 11, 15 & 18 for the next listening circles with two groups on the Sundays and one on Thursday. We will have a training session for the SMC on March 28. Everyone should bring their copies of the listening circle notes.
8. Conversation with Rev. Alex – not present. Discussed terms of members instead. Jeanne and Joan will go off in June. We need two more people. We will generate a list for the board.
9. Covenant Corner. We will use Nancy's condensed version and have a contest. Write the covenant in 25 words or less. People will send in submissions to Megan. Contest will run all summer, and the winner will be announced at the water communion.
10. Other matters – the board will be taking care of giving the campaign with a dinner on April 1. The Fool's Ball. There will be a climate march on April 29 in Elmwood Park.
11. Extinguish the chalice.