

UUCR August Board Meeting #1 Minutes
Tuesday, August 14, 2018; 6:30 PM
The Olin Room

In Attendance:

Claire English, James Rosar, Cy Dillon, Jeanne Larson, Barbara Bockner, Alan Moore,
Rev. Alex Richardson and Megan Brauch

Chalice Lighting 6:35

Call to Order –

Guests – Guests in attendance are Tim, and Gary Crawford

Approval of Minutes

Minutes were approved as amended.

Approval of Agenda

- a.* Funding for the Diversity Group will need to have funds budgeted and confirmed by VP Finance and Board prior to approvals.
- b.* Agenda approved.

Motions

- a.* Safety and Security – All in favor in purchase, Motion approved. Administrator will cause this to happen with battery backup if affordable within budget line 5110.
- b.* Credit Card payments – Offer options for persons paying to cover costs of fees so that we don't lose but possibly gain. Motion to approve Jeanne Larson, Claire English Second. None opposed. All in favor. Motion passed.
- c.* Lorraine Fleck requested \$4,650 for the Diversity Action group. The request will be sent to Cy Dillon as president and he will contact Bob Egbert and Carl Reed to discuss.

Unfinished and New Business

- a.* V.P. Finance – Gary Crawford in attendance representing the Nominating Committee. The Nominating Committee is seeking someone for this position.
- b.* Board Retreat – Scheduled on September 29, 2018. Leader will be Darwin Honeycutt. Co-Lab in Grandin area has been reserved from 8 am to 5 pm.
- c.* Announcements policy – draft policy was created but not acceptable. Rev. Alex Richardson will create a draft policy and submit to the board for review/discussion/changes.
- d.* 2018 Annual Meeting minutes and discussion to fill offices not elected – Roles needed are V.P of Finance

e. Kitchen progress – August 26 as a part of the service, congregation can walk through and will be given an invitation to purchase gifts. Grand reveal will be 9/9/18 with cake and opening of presents etc. as well as communion.

New Business

a. Members of Personnel Committee – The Board comprises and appoints the personnel committee with a chair whom is a member of the board. Claire English is Chair. Judy Nelson and Bruce Johannsson has agreed to be a part of the committee to comprise of a committee of 3. Possible vote next meeting and will need a clear charge of what the committee can do etc. Separate Manual for Personnel Committee will be reviewed.

b. Nominating Committee Description – deleted by Cy Dillon.

c. Connections Team – Rev. Alex Richardson and Megan Brauch are in communication with Nancy Brattain regarding planning. Calendar will be released 9/9/18.

d. Attendance totals – Rev. Alex Richardson and Megan Brauch will get done by next month.

e. Sunday Service Schedule – Lots of persons that want to speak.

f. Electrical boxes in basement have been repaired and water leakage has been fixed. This cost of @ \$1,500.00 will be included in the original budget board approved for the kitchen remodel. Repairs have been made and unused conduit where water coming from has been blocked with cement and issue fixed.

g. Policy for flags and signs – board charged with comprising a group and policy.

Reports (7:45 pm – 9 pm)

a. Nominating Committee – Gary Crawford; Micy Lynch has resigned and will submit her resignation to the board. Gary Crawford resigned from the Nominating Committee. The board has authority to allow a vacancy on the board to go unfilled which is what has been agreed upon for over a year. Change in the board is done by attrition. If board accepts the report the board can accept nomination, deny the nomination, table the nomination, or leave the spot vacant. We should be a 7-member board and have policy governance.

1) The letter from the Nominating Committee dated July 17, 2018 was not seen by the Board until August 14, 2018. See Addendum #1.

2) June 3, 2018 Annual Meeting packet was given to include a new pilot policy to have 7 board members not 10 members. The ballot used was not reflecting a correct ballot for the annual meeting. However, the Board voted last year to allow members to fall off and become a 7-member board which has been approved by board for over a year.

3) Cy Dillon, Spike Harrison, James Rosar, Claire English, Beverly Telfer, Carl Reed, and Laura. These 7 started 7/1/17-6/30/18.

4) Cy Dillon, Spike Harrison, Beverly Telfer, James Rosar, Claire English, Katherine Hoffman, Jeanne Larsen, and Bob Egbert as of 7/1/18. Beverly Telfer resigned with a letter, but we are not aware if resignation has been accepted. The current board is 7 members for 2018/2019 in keeping in recommendations. The empty spot to make 7 is VP Finance. Person nominating committee wants to submit to board is not interested in being VP Finance and does not want that open spot on the board.

The Board accepts the nomination from the nominating committee with gratitude and will deliberate on its next steps. All in Favor. No one opposed.

b. VP Finance – See Reports

c. Personnel – Claire English (deferred)

d. SMC, Barbara Bockner – discussed with the board SMC report.

e. DLFD, Alan Moore

f. Administrator, Megan Brauch - deferred

g. Building Enhancement – See reports, deferred

Meeting will continue next Tuesday, August 21 at 6:30 pm due to the long deliberation tonight.

Action Items

Megan Brauch –

- 1) Add “Policies that need to be written” add section to agenda for notation and tracking.
- 2) The letter from the Nominating Committee dated July 17, 2018 was not seen by the Board until August 14, 2018. The email sent to Cy Dillon was never received due to the email server down. The letter was given to the board on August 14, 2018 and will be scanned to the board minutes.

Cy Dillon -

- 1) Contact Carl and Bob Egbert about Racial Action funds

RevAlex –

- 1) Submit draft announcement policy to the board by August 21, 2018.

It was agreed Megan Brauch could leave at 9 pm.

Board Meeting minutes respectfully submitted by
Megan Brauch

The Board of the Unitarian Universalist Church of Roanoke met on

Wednesday, August 21, 2018, at 6:30 p.m. in the Olin Room. This was an irregular second August meeting of the Board to finish up work not completed in the prior Wednesday's meeting of August 14, 2018.

Present - Cy Dillon, Bob Egbert, James Rosar, Claire English, Jeanne Larsen, Alan Moore & RevAlex.

The meeting began at 6:30 p.m.

RevAlex's report, see August packet, was reviewed with discussion regarding emergency housing of members at UUCR. Bob Egbert moved, James Rosar seconded, that "UUCR provide emergency housing for Ron Wilson a maximum of 2 nights per week in accordance with Safe Congregation guidelines. The UUCR Board will review this decision each month." The vote was called with unanimous ayes.

Alan Moore, UUCR Director of Faith Development, reported on our UUCR Evacuation Policy, distributing copies for Board review, and reminding the Board that we will have our first evacuation drill in September. Alan also counseled the Board to stay mindful of the need for comprehensive access throughout our building. The Board asked Alan to join them at the upcoming 9/29/18 Fall Retreat.

The Board charged RevAlex with instructing Megan Brauch, UUCR Administrator, to send an all-congregation email reminder, including a proxy form, for the upcoming 8/26 congregational vote on bylaw changes.

The Board then entered a period of discussion with Claire English invited to share regarding her study of Policy Governance challenges. Claire spoke. Q&A with general discussion followed.

RevAlex was tasked with having our Administrator add a picture of Rev. Kirk Ballin's VA Legislative Proclamation to our website.

More discussion followed. Claire English then told the Board she was resigning and left the meeting.

Motion was made to adjourn. All aye.

The meeting ended at 8:25 p.m.

Respectfully submitted, RevAlex, 08/22/18

8/14/2018

CoxInbox

Nominating Committee

4 messages in this conversation

GARY CRAWFORD <gary_crawford@cox.net>
To: cdillon@hsc.edu

7/19/2018 6:43 AM

I used official UUCR email address.

----- Original Message -----

From: GARY CRAWFORD <gary_crawford@cox.net>

To: cdillon@uuroanoke.org

Date: July 17, 2018 at 4:56 PM

Subject: Nominating Committee

TO: UUCR Board of Directors

July 17, 2018

UUCR Bylaws require the nominating Committee to nominate an active member of the congregation to fill any vacancy occurring on the Board -- until the next Annual Meeting.

The Committee hereby nominates Jimbo Harshfield as Member-at-Large to be elected at the next regular meeting of the Board.

Respectfully submitted:

UUCR Nominating Committee.

Gary Crawford

GARY CRAWFORD <gary_crawford@cox.net>
To: cdillon@uuroanoke.org Copy cdillon@hsc.edu

7/19/2018 6:26 AM

GARY CRAWFORD <gary_crawford@cox.net>
To: harrisonspike24@gmail.com, jessielmckeeon@gmail.com, margesounds13@gmail.com, gary_crawford@cox.net Cop

7/17/2018 5:01 PM

GARY CRAWFORD <gary_crawford@cox.net>
To: cdillon@uuroanoke.org

7/17/2018 4:56 PM

Handwritten signatures of committee members: Bob, Jimbo, Harshfield, and KP Taffe.