

UUCR Board Meeting Minutes
Tuesday, October 10, 2017; 6:30 – 8:30 pm
The Olin Room in UUCR

In attendance:

Spike Harrison, Beverly Telfer, Claire English, James Rosar, Carl Reed, Sheri Bernath, Alan Moore, Laura Latham, and Megan Brauch.

- I. Chalice Lighting** – Opened at 6:30 pm with Spike Harrison, Board President
- II. Call to Order**
- III. Guest Speakers** – Lynn Yates came in at 6:45 pm.
- IV. Approval of September Board Meeting minutes. (5 min)**
 - a. Section 7, Paragraph 2; Would like more discussion with a plan from those who are gathering this letter and logistics
 - b. Motion to approve Spike Harrison, Laura Latham first motion to approve, Sheri Bernath second motioned to approve. Motion passed. No opposed.
- V. Approval of Board meeting agenda (5 min) –**
 - a. Agreed to defer any motions for approval until November Board meeting when everyone would be in attendance.
- VI. Recommended Motion/s for consideration (10 min)**
 - a. Policies and Procedures – Cannot take a formal vote with absences. It was suggested to use it as a pilot for rest of the fiscal year.
 - b. Request for Motion to Approve to transfer funds from inactive committee account 1034 to active committee account 1035. The Inactive committee account 1034- AESTHETICS COMMITTEE FUND consists of one person whom deposits money and then spends funds from the account. This is a liability issue for UUCR not to mention one person cannot be considered a committee. This committee has been inactive for 18 + months, due to it being turned over to The Building Enhancement Committee. The person currently putting money into 1034 was the approver of that account but is currently an active member attached to account 1035 and the committee has all been working together. This is merely a liability issue that needs to be addressed for UUCR. Megan Brauch will approach persons from account

1034 -Aesthetics Committee which has a deceased member as chair. Beverly Telfer offers a motion to approve this transfer once the person has been notified. Second motion came from Sheri Bernath. Transfer of 1034 funds into account 1035 and closing out 1034. All in favor. No one opposed

VII. Unfinished Business

- a. **Fire Marshall** passed UUCR on 10/6/17 with reinspection. Valance's in Broker room can stay but the wall coverings in Classroom 2 need to be removed.
 1. Discussed the drapes for the Harry Potter and it will be removed.
 2. Summed up the statements made by the Fire Marshall in all UUCR had accomplished to bring us up to code and surpassed it.
- b. **Stewardship Update (5 min)**
 1. No new updates but more to come.
 2. Building Enhancement Committee has been asked to get ideas and quotes for the kitchen and a meeting has been set up for 10/22/17.
- c. **Leadership Training on 9/30/17 updates. (10 min) 6:50 pm**
 1. UUCR Fall 2017 Board Retreat Goals were submitted by RevAlex on Tuesday prior to the board meeting. This has been added to the packet and a copy was given to all in attendance to review.
 2. Mission/Vision Statement conversations...
 - a. Mission Statements could be processed with SMC, Shared Ministry Committee. In past, it was stated they would be created to say UUCR had a mission statement but it was then forgotten. There is a possibility in shortening the current mission statement. Mission is reason for existence. Covenant is a promise statement in how we teach each other. Purpose for being here as a congregation. Right now, there is not a clear "Why".
 - b. It was suggested that a group from the congregation could get together to discuss this and one of those persons would be the spokesperson, otherwise going back and forth would be forever.

- c. A proposal to develop a Task Team for the Mission/Vision Statement within the congregation to include board members. James Rosar and Claire English volunteered to work on this and call Margie Garber.
- d. Brown's Sealing and Striping quote to fix cracks in parking lot and reseal only does include lines and parking signs is \$3007.60. This is discounted from \$3,719.20 due to being a church. Megan Brauch will call to get updated quote to include driveway and possible widening for handicap drop off. – More to come.

VIII. New Business (10 min) – 7:10 pm

- a. Auction Info/Updates from Sheri Bernath – Hopes that everyone comes! Goals are to be larger. Will continue the auction into a Monthly auction. The Auction committee will discuss this after the Fall Service Auction.
- b. Playground – used broken equipment, unsafe metal benches, and overgrown weeds have been removed. Megan Brauch will review requirements of having a playground. Megan will converse with The Building Enhancement Committee with results for discussion. Information will be gathered and submitted to the board by the November Board meeting.

IX. Board Reports – 7:15 pm

- a. **Minister, RevAlex** – Alex was not in attendance.
 - 1. The staff comp time was not included in the report. The board president was unwilling to go into this topic without another president present.
 - 2. UUCR Assessment- Lynn Yates stated the committee will be working on the annual goals next month and what all the committees have accomplished over the last year. RevAlex wants to start analyzing the events and attendance of events. Specific ways to get more specific attendance as far as whom is in attendance and when.

b. V.P. Finance, Carl Reed - Finance (10 min) 7:30 pm

1. Carl Reed spoke with Church Mutual and UUCR's premium will not be going up in fact down a little.
2. Carl Reed had a meeting with accountants and discussing options regarding help in the future for UUCR. The balance sheet would normally not show the sub accounts. Budget report they thought was good. Operating expenses deviation could be changes by \$10,000 which will come from the Endowment. Possibility of reducing Account 5302-UUA G.I.F.T. Program. This replaces the old UUA dues and is based on percentage of budget instead of per member. UUA raised the percentage and would like 7% of operating budget and currently UUCR is @ 3.5%.
3. Diana Goodhart Educ Fund – Account 1043. This is intended for LFD curriculum and will not be replenished as used.

c. SMC – 7:45 pm

1. Lynn Yates wished to have had more questions at this past Town Hall however what was submitted it took the whole time. Overall it went well.

d. DLFD, Alan Moore (10 min) – 7:50 pm

1. Looking for Board Guidance on how to widen volunteers of all ages. RE is looking for 2 more teachers and youth advisors.
2. Urgent unrealized opportunities are needed. Youth advisors are needed for each meeting. The youth advisors cannot be parents of the Youth Group. Meetings are on Sundays from 5-7 pm. At times, there is an alternate event scheduled in place of meeting at UUCR. Claire English volunteered as a backup.
3. There are 4 high school youth in leadership roles at UUCR and a goal is to have a youth member position on the Board even with limited roles.
4. UUA suggests a Professional RE budget of 10% of salary and would like future consideration of an increase in budget.

- e. **Congregational Administrator, Megan Brauch – 8:05 pm**
 - 1. Reviewed hardware/software/internet upgrades.
- f. **Building Enhancement Team, Jane Haddad-Chair – deferred**

X. Action Items (10 min) 8:10 pm

a. Megan Brauch

- 1. Keys for James Rosar
- 2. Playground rules/regulations and quotes for options.
- 3. Parking lot driveway and widening quotes.

b. Jeannie Berger

- 1. Updating of the Policy Procedures draft to include suggestions and recommendations

c. Spike Harrison – President

- 1. Get together group regarding stewardship.
- 2. Attend the Kitchen meeting on Sunday

d. Jane Haddad, Chair of The Building Enhancement Team

- 1. After 10/22/17 kitchen meeting sends reports to Megan Brauch with options decided with focus on Coffee pots and stoves ASAP.

XI. Adjourn - Motion to adjourn by Spike Harrison Second motion by James Rosar.

All in favor. 8:20 pm

XII. Upcoming dates

- a. Fall Auction, October 14; childcare will be provided.

XIII. Executive Meeting – Deferred.