

UUCR Board Meeting Minutes
Tuesday, November 14, 2017; 6:30 – 8:30 pm
The Olin Room in UUCR

Attendance:

Sheri Bernath, Spike Harrison, Beverly Telfer, SMC rep, James Rosar, Carl Reed, Jeannie Berger, Laura Latham, RevAlex Richardson and Megan Brauch.

- I. Chalice Lighting** – 6:30 pm Reading by Spike Harrison
- II. Call to Order** – Spike Harrison called to order.
- III. Guest Speakers (10 min) –**
 - a. Bert Spetzler in attendance to address the Board on Financial Planning.
- IV. Approval of October Board Meeting minutes (5 min) – 6:45pm**
 - a. Update IX. 1. to state, the board president was unwilling to go into this topic without another president present.
 - b. Once above correction is made October minutes motion to approve moved by Jeannie Berger, Laura Latham second motion, no one opposed, Motion approved.
- V. Approval of Board meeting agenda (5 min) –**
 - a. Add Jeannie Berger on 7C policy update.
 - b. Add Personnel to have 5 min.
 - c. Motion to approve Jeannie Berger, James Rosar second, no one opposed, all in favor, motion passed.
- VI. Recommended Motion/s for consideration (10 min)**
 - a. Request approval of updated Facilities Use and Alcohol Policies and Procedures
 1. #4 exception is the Night Owls Group because they meet at midnight. Them being in the building possibly detoured a possible break in one Friday night in November.
 2. Scheduling procedures on what would constitute
 3. Additional Fee policies #3. Customary fees can be waived by Board or Minister.
 4. Voting deferred until December 2017.

VII. Unfinished Business (15 min) 7:10 pm

- a. Stewardship Update (5 min)
 1. New plan is to gather costs for parking lot, kitchen and stage area being remodeling to create office space. Suggestion for a campaign to be run February 2018.
- b. Priority List from Administrator and Building Enhancement Committee – (5 min for any questions from report otherwise deferred)
 1. Megan Brauch was made aware that in September and October Dave Brattain and Jerry Trammel were researching the roof and talking with Spike Harrison by submitting a report of what they find. Letter from Dave Brattain and Jerry Trammel was submitted in November to Spike Harrison and included that the steeple being removed by Verizon is area of leak and they should be responsible. They have reached out to Verizon. Spike Harrison asked Megan Brauch to call professional roofers for estimates.
 2. #19 Jeannie Berger is going to donate a Rocker Glider for the nursery.
 3. #20 Active Shooter plans need to be in place. Additional Cameras overlooking parking lot was suggested.
- c. Policy Update - Jeannie Berger (10 min)
 1. One concern is the shift where Endowment comes from creating policy and being independent from the board. Going to the policy sets the Endowment to be stewards of policy not creation of policy which should be up to the board to create policy. Endowment has currently invested over 50% of portfolio in equities and that is a bit of concern as it is a high percentage for an institution to have in equities. Endowment policy created @ 7 years ago.
 2. Asked Carl Reed to sit with task force to update language for piloting the policy.
 3. Comp time is already set within Personnel policy in section 2 B. RevAlex stated to set aside what he submitted as this is already set.
 4. Pilot Policy Governance was presented two months ago for review and comments. A motion for the board to adopt the Pilot Policy Governance for a short term living document that can be revised? Motion to approve Spike

Harrison, second motion Laura Latham, none opposed, all in favor. Motion passed.

5. Policies to add to website would be Personnel, LFD, Finance and the Pilot Policy Governance. Policies to adopt that are being reviewed by the board are Facilities Use and Alcohol. Endowment has a policy.

VIII. New Business (10 min)

- a. Auction Info/Updates from Sheri Bernath
 1. Reached Auction goal this year which was very exciting.
 2. Monthly auction will begin in January 2018.
- b. Upcoming Winter Holiday Capital Campaign – Cancel December.

IX. Board Reports (approve by consensus unless otherwise requested)

- a. **Minister, RevAlex (10 min) – 7:45 pm**
 1. Sunday service on 11/12/17, with Emeritus Kirk Ballin went well and so many were so happy and pleased. Review covenants of Emeritus Rev Kirk Ballin in coordination with 3-year planning.
 2. Board Retreat goals can be done in January 2018.
- b. **V.P. Finance, Carl Reed - Finance (10 min) – 7:55 pm**
 1. Discuss the Gift given to UUCR and suggestion was made for the Board to meet with Bert Spetzler to discuss 18-36 months planning. Defer of what to do with the \$25,000 until further discussion on plans.
 2. UUA gift fund has \$6,000 left in budget to decide if will be given or not.
- c. **Personnel - Laura Latham (5 min) – 8:00 pm**
 1. Stepping down as personnel chair effectively immediately due to personal reasons, refer to letter sent to the board 11/14/17. Willing to support the new committee persons as a consultant.
 2. Until there is a new committee, all personnel matters will go to Board, specifically Board President.

- d. **DLFD, Alan Moore – (10 min) Laura Latham speak in Alan Moore’s absence.** – 8:05 pm
 - 1. Rebuilding the program so lots going on. Currently there are 52, nursery through high school registered at UUCR.
 - 2. Vacancies in two rooms as teachers; looking for 4 more.
 - 3. Council is concerned the current volunteer teachers are being overworked.
 - 4. Adults that don’t have children volunteering would be great.
 - 5. Bonnie Evans as LFD Admin could call to ask some to volunteer to teach.
 - 6. Each Sunday there is an average of 16 teachers volunteering.
 - 7. YRUU unpacking themselves and growing is on the rise.
 - 8. Family Festival and Parent/Teacher Relief Event on November 24, 10 am -6 pm recently voted to hold event. Featuring films from Studio Ghibli. Parents and volunteers are welcome to enjoy the films or go out for some holiday shopping or a little romance.
- e. **SMC, Barbara (5 min) – 8:20 pm**
 - 1. Church website now has SMC page, suggested to talk with Lynn Yates
 - 2. Listening circles coming up and topics are needed. Like the topic of Social Justice Church response such as a “What If” something happened. Also, “Do UU’s have to be social activists?” this article would be great discussion.
 - 3. Last town hall there was a question of diverse staff being hired and this question and the response was difficult. A diverse staff has been hired and so a great focus for future could be what is diversity.
 - 4. Acronyms in the question needs to be spelled out; for example, YAC which is Youth Advisory Council.
 - 5. SMC reports to the board are very helpful and well written.
- f. **Congregational Administrator, Megan Brauch – (deferred) 8:30 pm**
- g. **Building Enhancement, Jane Haddad-Chair – (deferred) 8:30 pm**
 - 1. Trash cans – they have decided on what to purchase.

X. Action Items (10 min) 8:35 pm

- a. **RevAlex Richardson**

1. Speak with Alan Moore about Bonnie Evans calling to get volunteers. t
2. Talk with Alan Moore about safety and active shooter plan.
3. Look for online version of “Do UU’s have to be social activists” and send to SMC for listening circle topics.
4. Emeritus letter

b. **Spike Harrison**

1. Get with Bert Spetzler

c. **Sheri Bernath**

1. Policy Governance schedule meeting with Carl Reed and Task force.

d. **Megan Brauch – Congregational Administrator**

1. Email packet to SMC
2. Call professional roofers for quotes. Appointments set by new year.
3. Get with A/V to get transcribed Mary Boenke from the 11/14/17 Emeritus Kirk Ballin with UUCR presidents.
4. Add Family Festival on 11/24/17 to calendar.

XI. Adjourn 8:30-8:55 pm Move to adjourn Jeannie second sheri. No opposed approved.

- a. RevAlex wanted to discuss one topic and all agreed. Person(s) not forgiving of past issues and they may be holding specific persons to blame and what does this mean as a board? Offering an apology that can go a long way. Communal learning out of all this could be a caring community that reaches out and shows care and acknowledging can benefit and offer much. Board and Minister together carry loads and need to figure out how to better institution.

XII. Upcoming dates

- a. November 19th – YRUU Trip to Temple at 4:30.
- b. Family Festival and Parent/Teacher Relief Event on November 24, 10 am -6 pm recently voted to hold event. Featuring films from Studio Ghibli. Parents and volunteers are welcome to enjoy the films or go out for some holiday shopping or a little romance.

XIII. Executive Meeting, if needed.