

**UUCR Board Meeting Minutes – Olin Room**  
**March 13, 2018; 6:30 – 8:30 pm**

**Attendance: Spike Harrison, Claire English, James Rosar, Carl Reed, Beverly Telfer, Cy Dillon, Laura Latham, Alex Richardson**

**Guests: Cathy Overholser, Jane Haddad, Barbara Bockner**

- I. Chalice Lighting**
- II. Call to Order**
- III. Approval of February Board Meeting minutes. (5 min)**
  - a. Approved by moved by Cy Dillon. Seconded by Claire English.
  - b. Timing for retreat before third week of June.
- IV. Approval of Board meeting agenda (5 min)**
  - a. Approved by moved by Cy Dillon. Seconded by Beverly Telfer.
- V. Guest Speakers (15 min)**
  - a. Building Enhancement Committee/Jane Haddad (6:45pm) – Update Board members on kitchen costs and plans. Committee requests approval by board in April meeting.
  - b. Jane addressed the board with presentation showing the board members quotes and design from three companies to remodel the UUCR kitchen. The committee recommends Roanoke River Cabinetry.
  - c. Also presented were quotes for all appliances, stainless steel commercial table with wheels, and stainless steel 3 shelf utility cart with wheels.
  - d. Lowes will honor current sales prices on appliances for 30 days past the sale date of March 14, 2018. There is also conversation about using a congregation member’s military discount to get 10% off the final price. The committee will make sure to use discounts that will save the most amount of money.
  - e. The committee hopes for a start date of May 1 with an end date of June 15.
  - f. Beverly Telfer asked about adjusting the threshold into the kitchen so the rolling cart will go over the threshold more smoothly. The committee will consider options for that but suspect the new cart with larger wheels will resolve the challenge.
  - g. Cy Dillon moves the board authorize committee to purchase the appliances as presented to the board. Claire English seconded. Motion passed unanimously.
- VI. Recommended Motion/s for consideration (5 min)**
  - a. Spike Harrison (7:30pm) - Recommendation to hire AAA Tree Works to cut back tree across the street.
  - b. Laura Latham asked if the AAA Tree Works quote includes traffic control costs. AAA Tree Works does not anticipate traffic control issues, but Spike will double check with AAA before work is done.
  - c. Beverly Telfer asked if new growth of the tree after pruning was taken into consideration, and AAA Tree Works has.

- d. RevAlex asked that the congregation investigate what legal right the congregation has in regard to the Raleigh Court Neighborhood Association sign.
- e. James Rosar commented that the city arborists would prefer because it's an invasive species, the tree be removed completely. Carl Reed agreed it might be best to consider removing the entire tree at some point in the future.

**VII. Unfinished Business (15 min)**

- a. Spike Harrison (7:45pm) Stewardship Campaign Updates
  - i. Updated consensuses are the pledges are not where they should be. Spike Harrison and Carl Reed report thirty-six current pledgers, four new pledgers, and four resumed pledgers (folks who have pledge in the past but did not last year) have responded so far. We are still early in the giving campaign. There is conversation about going back to team captains and stewards to contact their teams again.
  - ii. RevAlex reminded us to think positively and decide as a board what the message is we want to communicate to the congregation. Ask everyone to increase pledge by 5%, and remind folks we want to celebrate a close on April 1 (Easter Sunday.) Remind congregation where pledge cards are in the building and where completed cards can be turned in.
- b. Paving and restriping of parking lot. Preferred company is Salem Paving. Board approval for company and how to proceed is needed. (8:00pm)
  - i. Getting the quotes from Salem Paving to have the Board Review is policy and a must. These quotes should include the plans for striping the parking lot to achieve maximum parking in the lot.
  - ii. Spike Harrison took this issue off the table this month so that the entire board could be present. He feels the board should make a vote on the paving even if the funding is being donated once all the specs on the parking lot project have been received. Carl Reed reports the money has come in.

**VIII. New Business (8:05pm)**

- a. Spike Harrison (8:05pm) Political Campaign signs on land across street are not okay and must be removed. A written policy discussion of what can and cannot be on a sign, be it political or environmental.
  - i. Spike Harrison mentioned it seems issues yes, names no. RevAlex states names are okay so long as all candidates regardless of issues or affiliations are given opportunity. Cy Dillon says to maintain 501(c3) status opportunities should be available to all. Spike Harrison says he backed down and had the signs removed due to the potential volume of signs. There are seven candidates for city council.
  - ii. Laura Latham asked if no political candidate signs should not be allowed, are individuals permitted to request signatures on petitions for ballot on church property. The consensus was yes, it would be allowed.
  - iii. Carl Reed moves that UUCR set policy that no political candidate signs be allowed on church property. Claire English seconded. Uploaded on website on 3/14/18.

**IX. Board Reports (approve by consensus unless otherwise requested)**

- a. **Minister, RevAlex (8:15pm)**
  - i. Report was given to the Board for review and to think over future planning – “Vision 2009 Preliminary Ten-Year Plan for Growth and Development” and RevAlex’ “Bridging Ministry Goals. He asks that as a board we consider what of these things might be attainable soon and what things we find important.
  - ii. RevAlex discussed call from a woman in Danville who called asking what UUCR might do to cause a UU church to happen in Danville. There was discussion about what it might look like to seed a new fellowship in the Roanoke Valley.
  - iii. Cy Dillon asked if there was anything the board and congregation could do to make Alex’ recovery time easier.
- b. **V.P. Finance, Carl Reed - Finance (8:30pm)**
  - i. Carl submitted possible budget for ideas and for board review.
  - ii. Church should obtain copy of insurance for workman’s compensation for any of the contractors used in the building. Megan should be point person. If contractor does not have workman’s compensation, church must pay it.
  - iii. The current deviation will be reduced to \$11K once the transfer of funds from the Goodykoonz fund is complete.
  - iv. Cy Dillon moved reduce contribution to the UUA G.I.F.T. Program for the 2017-2018 fiscal year due to expenses UUCR paid for outside consulting services in the absence of the district structure. Beverly Telfer seconded. RevAlex will draft letter to the UUA.
- c. **Personnel – (deferred)**
- d. **SMC (8:35pm)**  
Barbara Bockner reported SMC is wondering what safety protocols are in place. There was brief discussion of plans being implemented by Megan Brauch and DLF D Alan Moore.
- e. **DLFD, Alan Moore – (deferred)**
- f. **Congregational Administrator, Megan Brauch – (deferred)**
- g. **Building Enhancement Team, Jane Haddad-Chair – (deferred; address board as guest)**
- X. Action Items (10 min)**
  - a. RevAlex - Will draft letter to UUA re G.I.F.T. Program and tell Megan to make sure contractors have workman’s comp insurance
  - b. Spike Harrison - Talk to AAA Tree about traffic control. Determine if Raleigh Court Neighborhood Association has rights to sign on property across the street and speak to members of Executive Committee on follow up of Giving Campaign
- XI. Executive Session (10 min if needed)**  
None
- XII. Adjourn**  
James Rosar makes motion to adjourn. Carl Reed adjourns.
- XIII. Upcoming dates**