

UUCR Board Meeting Minutes – Olin Room
Tuesday, January 9 rescheduled to January 23, 2018; 6:30-8:30 pm.

In Attendance:

RevAlex Richardson, Spike Harrison, Cy Dillon, Sheri Bernath, Carl Reed, Laura Latham, Jeannie Berger, Beverly Telfer and James Rosar

- I. Chalice Lighting – Lit by Spike Harrison**
- II. Call to Order**
- III. Guest Speakers (5 min)**
- IV. Approval of December Board Meeting minutes. (5 min)**
 - a. Motion passed with no one opposed.
- V. Approval of Board meeting agenda (5 min)**
 - a. Motion passed with no one opposed.
- VI. Recommended Motion/s for consideration (5 min)**
 - a. Request approval for the purchase of Glasson Recycling and Trash cans costing \$545.47 along with account number for funding. No need for a motion to approve. Funding is available from acct-1035.
- VII. Unfinished Business (25 min)**
 - a. Spike Harrison, Task Force update (10 min)
 - i. Spike’s pyramid – five captains; each recruiting five folks to contact people personally; wants the five captains from each of five major church groups (for example: choir, Shared Ministry)
 - ii. Stewardship Campaign starts 2/25; captains and five stewards must be in place by then
 - iii. Shared Ministry committee joined the meeting (Lynn, Betsy, Anne, Esther); much discussion re: structure of Spike’s pyramid. There will be some sort of event on Feb 25 (catered dinner? Potluck?); all this will be discussed and in place by February board meeting
 - iv. SMC has a march 18th town hall meeting scheduled
 - b. Parking lot and Kitchen remodel update (15 min)
 - i. Two meetings last Tuesday; parking lot and kitchen updates. Have a benefactor who has paid for entire parking lot; work will be done in April; payment will be made when work is done; church pays; donor reimburses UUCR
 - ii. Kitchen: meetings last week; one with kitchen and parking lot folks; one with Endowment \$25K (from Ginny Banks bequest) will start kitchen work; Jane’s estimate: \$40; but don’t know about overruns (ex: mold issues)
 - iii. Short-term Enhancement committee thought they could be reimbursed by Endowment; however, any monies from Endowment need to come before work is done. Board has to request; Endowment has to approve prior to any work being done; 10K will need to be raised; there will be planning meetings with endowment ongoing

- iv. Eric Foulk will do budget planning
- v. Spike presented the idea of two task forces; kitchen registry (came from meeting with Endowment committee); borrowing from Goodykoontz fund; registry will reimburse Goodykoontz fund

VIII. New Business (20 min)

- a. Spike Harrison – Tree on the lot across the street discussion. (10 min)
 - i. Tree across street behind large Raleigh Court Neighborhood sign; this will be turned over to Building and Grounds; we need free estimates
- b. Entire Board Brainstorming about changes and new faces to take office in July 2018 (10 min)
 - i. Nominating: Jeanne Larsen has agreed to be Board Clerk; Alex would like a leadership development group instead of Nominating committee; the policy governance policy changes board to seven members; Rotating off the Board in June: Sheri Bernath, Carl Reed, Jeannie Berger, Laura Latham. Two new board members are needed; need VP finance and President-elect.
- c. Roofing Updates
 - i. Shantel cell phone company inspected UUCR steeple on 1/22/18. At this point, Shantel will be returning on the next rainy day and then will get with Dave and Jerry to discuss findings. When they met with Dave and Jerry on Monday they too are eager to resolve the problem.
 - ii. Both Mountain Roofing and Blankenship Roofing are comparable in recommendations and the next step will cost @ \$1500-\$2000. Both Verizon and Shantel will need to fix their part and the little bit of work that needs to be done for now will need to be done. Long term range there will need to be some major work done that could cost up to \$20,000. There will be more information to come with all reports.

IX. Board Reports (approve by consensus unless otherwise requested)

- a. **Minister, RevAlex**
 - i. Eric Foulk doing a five-year budget plan that will go to the VP Finance
 - ii. Volunteer and cub scout troop will work with Alan and Alex on old playground.
 - iii. All staff will have assessment work reported in February board meeting.
- b. **V.P. Finance, Carl Reed - Finance (10 min)**
 - i. needs membership totals; membership report; asterisk for members; minister's discretionary fund; see Carl's handout
 - ii. Send UUA letter, with regret; spent \$17K last year on consulting services; need to cut contribution by 6K this year; motion will be made at February meeting
 - iii. Carl: met with Foti, Flynn, Lowen; they will do payroll and direct deposits; they charge \$150/month; also includes tax filings; approx \$2K /year
 - iv. Pledge statements will be mailed within the next week

- c. **Personnel** – Board President Spike Harrison, ideas on personnel committee for UUCR (5 min)
- d. **SMC** – (deferred, no reports submitted)
- e. **DLPD, Alan Moore** – (deferred)
- f. **Congregational Administrator, Megan Brauch** – (deferred)
- g. **Building Enhancement Team, Jane Haddad-Chair** – (deferred)

X. Action Items (10 min)

- a. **Spike Harrison** - Arrange meeting re: meeting on 2/25; Claire to do personnel; nominating committee needs two more members per bylaws; must recruit five captains
- b. **Laura Latham** - will locate her Excel file with board position suggestions and send to board
- c. **Jeannie Berger** - the Policy Governance committee (Sheri, Lynn, and Jeannie) will meet again; the meeting will include Carl for finance; present bylaw changes to be topic of March town hall meeting.
- d. **Alex Richardson** – will send group numbers to Spike Harrison

XI. Executive Session (10 min if needed)

XII. Adjourn- 8:20 pm, All approved to adjourn.

Respectfully Submitted,
Sheri Bernath, Board Clerk