

**UUCR Board Meeting Minutes – Olin room**  
**April 10, 2018, 6:30-8:30 p.m.**

**In attendance:**

Spike Harrison, Cy Dillon, Sheri Bernath, Carl Reed, Jeannie Berger, Claire English, James Rosar, Beverly Telfer, Alex Richardson, Alan Moore, Lynn Yates, Jane Haddad

- I. Chalice Lighting - The meeting began at 6:30 with chalice lighting by Spike.
- II. Call to Order
- III. The minutes from the March 13<sup>th</sup> Board meeting were approved.
- IV. The agenda was approved.
- V. **Building Enhancement:** Jane presented a report that included kitchen remodeling costs. The total for the entire project is just over \$42K. A motion was made and passed to approve \$45K to cover the project. Sheet. A congregational meeting will be held on May 6 to approve.
- VI. **Recommended motion for consideration:**
  - IT contract with One Stop for the new fiscal year. Cy would like a clarification from One Stop regarding monthly hours. He will contact Matt Scott to get the information.
  - Needed a Board vote on the parking lot paving project. The funds are in place (a gift has been received for the project, although the monies will be processed via the budget). A motion was made to accept the Salem paving proposal to do paving and restriping at a quoted cost of \$42K. The motion was seconded and passed.
- VII. **Unfinished Business:**
  - Tree trimming across the street will take place this Thursday. Traffic will be halted between 10 and 2; the tree workers are bonded and insured.
  - Stewardship updates: Cy is working on establishing categories for pledging status to be used in PowerChurch.
- VIII. **New Business:** Bill Bestpitch will lead a Candidate's Forum (Roanoke City Council) on Tuesday, 4/17 at 6 pm (this is not UUCR-sponsored).
- IX. Board Reports
  - a. **Minister:** There will be a June Board Retreat (to include current board and new members); Spike will email with potential June dates. Encourage Linda in her card-sending and making calls to folks who need attention. We need to discuss what happens when a minister goes on temporary disability. Once congregational values have been established, the minister and church leadership will make official statements supporting various causes.

- b. VP Finance:** We are reducing our annual UUA contribution; a letter signed by RevAlex, Spike, Cy, and Carl was sent to the UUA, informing them that we are reducing our annual UUA contribution. The first quarter contribution was paid. As of April 9, we have 76 pledges, for a total of \$139,183. A stock gift of \$45,107 was received to pay for the parking lot repaving.
- c. Personnel** - deferred
- d. Shared Ministry Committee:** It is time to replace two committee members departing at the end of June; Lynn distributed a list of seven candidates; as per policy, board members prioritize their choices for new members. Lynn asked for a budget line item for leadership training. The webpage has Listening Circle summary questions. The annual church online assessment is ready; a link on the website accesses it; church computers will be provided for folks to use for completing the assessment. Dates for upcoming Listening Circles are: April 29, May 3, and May 6.
- e. DLFD:** Alan is excited about next year's curriculum. UUCR safety issues; policies and procedures (crisis plans, drills) should be presented to the new board in July.
- f. Congregational Administrator:** We are in serious need of volunteers for several committees, including coffee and A/V help.

**X. Action items:**

- a. Spike: will email board members with proposed dates for next board retreat
- b. Cy: will follow-up with Matt Scott re: One Stop hours
- c. Alex: will have Megan send the SMC survey
- d. Carl: will provide Cy with IT hours in the budget

The meeting was adjourned at 8:45 pm.

Respectfully submitted,

Sheri Bernath, Clerk